

2 This instrument prepared by
and after recording return to:

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6 Parcel ID Number(s):
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12 -----[SPACE ABOVE THIS LINE FOR RECORDING DATA]-----

14 **PROPORTIONATE SHARE AGREEMENT FOR**
<PROJECT NAME>

16 _____
<NAME OF ROADWAY>

18 This Proportionate Share Agreement (the “Agreement”), effective as of the latest date of
execution (the “**Effective Date**”), is made and entered into by and between <legal entity name>, a
20 <state/ type of entity> (“**Owner**”), with its principal place of business at <address>, and ORANGE
COUNTY, a charter county and political subdivision of the State of Florida (“**County**”), with its
22 principal address at P.O. Box 1393, Orlando, Florida 32802-1393. Owner and County may
sometimes be referred to herein individually as “Party” and collectively as “Parties.”

24 WHEREAS, Owner holds fee simple title to certain real property, as generally depicted on
Exhibit “A” and more particularly described on Exhibit “B”, both of which exhibits are attached
26 hereto and incorporated herein by this reference (the “**Property**”); and

28 WHEREAS, the Property is located in County Commission District __, and the proceeds
of the PS Payment, as defined herein, will be allocated to <name of roadway>; and

30 WHEREAS, Owner intends to develop the Property as <number and type of units/square
footage>, referred to and known as <Project Name> (the “**Project**”); and

32 WHEREAS, Owner received a letter from County dated __, 20__, stating that Owner’s
Capacity Encumbrance Letter (“**CEL**”) application # _____ for the Project was denied; and

34 WHEREAS, the Project will generate __ deficient PM Peak Hour trip(s) (the “**Excess**
Trip(s)”) for the deficient roadway segment on _____ from
_____ to _____ (the “**Deficient**
36 **Segment**”), and Zero (0) PM Peak Hour trips were available on the Deficient Segment on the date
the CEL was denied, as further described in Exhibit “C” attached hereto and incorporated herein;
38 and

40 WHEREAS, the Excess Trip(s) will cause the Deficient Segment to operate below adopted
Level of Service standards; therefore, pursuant to Section 163.3180(5)(h), Florida Statutes, as
42 amended, Owner has offered to provide County with proportionate share mitigation for the Excess
Trips; and

44 WHEREAS, Owner and County have agreed that the proportionate share payment
necessary to mitigate the impact of the Excess Trips on the Deficient Segment through the current
anticipated Project buildout is <Spell Out> and --/100 Dollars (\$_____._) (the “PS Payment”);
46 and

48 WHEREAS, County and Owner desire to set forth certain terms, conditions, and
agreements between them as to the development of the Property into the Project.

50 NOW, THEREFORE, in consideration of the premises contained herein and other good
and valuable consideration exchanged by and between Owner and County, the receipt and
sufficiency of which are hereby acknowledged, the Parties stipulate and agree as follows:

52 **Section 1. Recitals.** The above recitals are true and correct and are incorporated herein
by this reference.

54 **Section 2. PS Payment; CEL.**

(a) **Calculation of PS Payment:** The amount of the PS Payment for the Deficient
56 Segment, as described in Exhibit “C”, totals <Spell Out> and __/100 Dollars (\$_____._). This
PS Payment was calculated in accordance with the methodology outlined in Section 163.3180,
58 Florida Statutes, as may be amended. Owner and County agree that the Excess Trips will constitute
the Project’s impact on the aforementioned Deficient Segment based upon (i) Owner’s Traffic
60 Study titled “[TITLE ON COVER OF TRAFFIC STUDY]” prepared by [NAME OF
CONSULTING FIRM PERFORMING TRAFFIC STUDY], dated _____, 20__, for
62 [NAME OF APPLICANT] (the “Traffic Study”), which is incorporated herein by this reference,
and (ii) upon the calculations described in Exhibit “C”. The Traffic Study was accepted by the
64 Orange County Transportation Planning Division on _____, 20__, and is on file and available
for inspection with that division (CMS # ____). Owner and County further acknowledge and agree
66 that the PS Payment as set forth above shall be the final and binding calculation of the amount the
Owner is required to pay through the buildout of the currently approved Project as proportionate
68 share mitigation for impacts of the Project upon roadways within County’s jurisdiction,
notwithstanding any subsequent variance in the actual cost of any improvement(s) to the Deficient
70 Segment or actual traffic /travel impacts created by the Project; provided, however, that if Owner
modifies the Project’s development program and/or subsequently increases the number of units
72 and/or square footage, as applicable, of the Project, the Project may then be subject to an additional
concurrency evaluation and proportionate share agreement as set forth in Subsection 2(d) below.
74 Owner and County further acknowledge and agree that the calculation of an agreement regarding

76 the amount of the PS Payment constitute material inducements for the Parties to enter into this Agreement.

78 (b) *Timing of PS Payment, Issuance of CEL.* Not later than ninety (90) days following
the Effective Date, Owner shall deliver a check to County in the amount of <Spell Out> and ___/100
Dollars (\$_____.) as the PS Payment. The check shall be made payable to “Orange County
80 Board of County Commissioners” and shall be delivered to the Fiscal and Operational Support
Division of the Planning, Environmental, and Development Services Department. Within twenty-
82 one (21) days following its receipt of the PS Payment, if the Property’s future land use designation
and zoning are consistent with the Project’s proposed development, County shall issue a CEL
84 sufficient to encumber traffic capacity for the Project, irrespective of any actual traffic deficiency
on the Deficient Segment. Within the time frame provided in the CEL, Owner must reserve the
86 encumbered trips by obtaining a Capacity Reservation Certificate as provided in Section 30-591
of the Orange County Code, as may be amended. An amount equal to the PS Payment shall be
88 applied toward the amount of the initial capacity reservation payment (and any subsequent
reservation payment(s), if the initial reservation payment does not exceed the amount of the PS
90 Payment) as further set forth in Section 3 below. In the event Owner has not paid the PS Payment
within ninety (90) days after the Effective Date, one extension of ninety (90) additional days may
92 be granted by the manager of County’s Transportation Planning Division. In the event Owner has
not paid the PS Payment to County within one hundred eighty (180) days after the Effective Date,
94 this Agreement shall become null and void.

96 (c) *Project Development.* Recordation of a subdivision plat and/or approval of a
commercial site plan for the Project shall not be permitted prior to the issuance of a Capacity
Reservation Certificate as contemplated in subparagraph 2(b) above.

98 (d) *Increase in Project Trips.* Any change or modification to the Project that increases
the unit count and/or square footage, as applicable, may result in an increase in trips on the
100 Deficient Segment or other segments within the transportation impact area, as defined by County.
Owner understands and agrees that any such additional trips are neither vested nor otherwise
102 permitted under this Agreement, and that Owner is precluded from asserting any such vesting. In
addition, Owner understands and agrees that any such changes resulting in an increase in trips may
104 cause this Agreement to become null and void, and/or may require application for and execution
of an additional Proportionate Share Agreement, along with any other required documentation, for
106 the number of increased trips.

108 (e) *Satisfaction of Transportation Improvement Requirements.* County hereby
acknowledges and agrees that upon Owner’s payment of the PS Payment as required herein, and
absent any change or modification to the Project as set forth in Subsection 2(d) above, Owner shall
110 be deemed to have satisfied all requirements for the mitigation of the traffic impacts of the Project
on all roads affected by the Project within County’s jurisdiction through buildout of the Project.
112 Owner shall be entitled to fully and completely develop the Project, without regard to whether

114 improvements to the Deficient Segment are actually constructed; provided, however, Owner shall
116 be required to obtain a Capacity Reservation Certificate prior to the expiration of Owner's Capacity
118 Encumbrance Letter and shall be required to maintain the validity of the Capacity Reservation
120 Certificate in accordance with its terms. Additionally, nothing herein shall be construed to exempt
Owner from meeting the requirements of all other applicable laws, rules, regulations, and/or
Orange County Code provisions or from making the required payment of transportation and other
impact fees applicable to the Project, subject to any credits as set forth in Section 3 below. For
avoidance of doubt, nothing herein is intended to, nor shall, constitute prepayment of any densities
and/or intensities of development or of any development program.

122 **Section 3. Transportation Impact Fee Credits.** County and Owner agree that in
124 accordance with Section 163.3180(5)(h)(2)(e), Florida Statutes, as may be amended, Owner shall
126 receive a credit on a dollar for dollar basis for impact fees, paid or payable in the future for the
128 Project in an amount up to but not exceeding the PS Payment as specifically described in Exhibit
130 "C". County further agrees that such credits may be applied on a dollar for dollar basis against
132 capacity reservation fees at such time as capacity reservation fees may be required to be paid by
134 Owner in connection with the issuance of a Capacity Reservation Certificate as contemplated in
Section 2 above. In no event shall Owner receive credits in excess of the PS Payment and in the
event the PS Payment exceeds either the applicable transportation impact fees or capacity
reservation fees, as the case may be, Owner shall not be entitled to a refund for the amount of the
PS Payment in excess of such transportation impact fees or capacity reservation fees. For
avoidance of doubt, nothing herein is intended to, nor shall, constitute prepayment of any densities
and/or intensities of development or of any development program.

136 **Section 4. No Refund.** The PS Payment (including any capacity reservation fees paid
with the PS Payment) is non-refundable and cannot be transferred or applied to another project or
property.

138 **Section 5. Notice.** Any notice delivered with respect to this Agreement shall be in
140 writing and be deemed to be delivered (whether or not actually received) (i) when hand delivered
142 to the person(s) hereinafter designated, or (ii) upon deposit of such notice in the United States
Mail, postage prepaid, certified mail, return receipt requested, addressed to the person at the
address set forth opposite the party's name below, or to such other address or other person as the
party shall have specified by written notice to the other party delivered in accordance herewith:

144
As to Owner:

With copy to:

As to County: Orange County Administrator
P. O. Box 1393
Orlando, Florida 32802-1393

With copy to: Orange County Planning, Environmental, and Development
Services Department
Manager, Fiscal and Operational Support Division
201 South Rosalind Avenue, 2nd Floor
Orlando, Florida 32801

Orange County Public Works Department
Manager, Transportation Planning Division
4200 South John Young Parkway, 2nd Floor
Orlando, Florida 32839

Orange County Planning, Environmental, and Development
Services Department
Manager, Planning Division
201 South Rosalind Avenue, 2nd Floor
Orlando, Florida 32801

146 **Section 6. Covenants Running with the Property.** This Agreement shall be binding
upon and shall inure to the benefit and burden of the heirs, legal representatives, successors, and
148 assigns of the Parties, and shall be a covenant running with the Property and be binding upon the
successors and assigns of Owner and upon any person, firm, corporation, or entity who may
become a successor in interest to the Property.

150 **Section 7. Recordation of Agreement.** Owner shall record an original of this
Agreement in the Public Records of Orange County, Florida, at no expense to County, not later
152 than thirty (30) days after the Effective Date.

154 **Section 8. Applicable Law.** This Agreement and the provisions contained herein shall
be construed, controlled, and interpreted according to the laws of the State of Florida and in
accordance with the Orange County Code.

Proportionate Share Agreement, <Project Name>
<entity name> for <name of roadway>, 20__

192 IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by
their respective duly authorized representatives on the dates set forth below.

“COUNTY”

ORANGE COUNTY, FLORIDA

By: Board of County Commissioners

By: _____
Jerry L. Demings
Orange County Mayor

Date: _____

ATTEST: Phil Diamond, CPA, County Comptroller
As Clerk of the Board of County Commissioners

By: _____
Deputy Clerk

Print Name: _____

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WITNESSES:

“OWNER”

Signature of Witness

<name>, a <state / type of entity>

Print Name: _____

By: _____

Mailing Address: _____

Print Name: _____

Title: _____

Signature of Witness

Print Name: _____

Mailing Address: _____

200

202 **STATE OF:** _____

COUNTY OF: _____

204

206 The foregoing instrument was acknowledged before me by means of physical presence
or online notarization, this _____ day of _____, 20____, by _____
_____, as _____ of <owners name>, a <state / type of entity>, on behalf of such
208 <entity>, who is personally known to me or has produced _____
as identification.

210

212 (Notary Stamp)

Signature of Notary Public

Print Name: _____

214 Notary Public, State of: _____

Commission Expires: _____

216 (mm/dd/yyyy)

Exhibit “A”

218

“[PROJECT NAME]”

Project Location Map

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MAP GUIDELINES

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1-2 Mile Radius

Must Reflect Street Names

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Parcel Must Be Clearly Identified/Outlined BOLD (no star)

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Please Note: Maps can be printed from www.OCPAFL.org

258

Proportionate Share Agreement, <Project Name>
<entity name> for <name of roadway>, 20__

260

Exhibit “B”

“[PROJECT NAME]”

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Parcel ID: _____

Legal Description:

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Exhibit “C”

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“[PROJECT NAME]”

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DEFICIENT SEGMENT [#]

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Log of Project Contributions
Deficient Road Segment (Road Segment to Road Segment)

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