

**AFFIDAVIT OF COMPLIANCE**  
**WITH 2 CFR §200.321 REQUIREMENTS**

I, \_\_\_\_\_, in my capacity as \_\_\_\_\_,  
(First and Last Name) (Company Title/Position)

am authorized to sign on behalf of, and fully bind, \_\_\_\_\_  
(Company Name)

(the “Prime Contractor”). Accordingly, on behalf of the Prime Contractor, I swear to, and affirm, the following:

- \_\_\_\_\_  
(Initial) 1. Qualified small and minority businesses, and women’s business enterprises, were, and will continue to be, placed on all of the Prime Contractor’s solicitation lists.
  
- \_\_\_\_\_  
(Initial) 2. The Prime Contractor solicited, and will continue to solicit, small and minority businesses, and women’s business enterprises, when they were/are potential sources.
  
- \_\_\_\_\_  
(Initial) 3. Based on the Prime Contractor’s experience and expertise, the total requirements of the project were, and will continue to be, divided – when economically feasible – into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises.
  
- \_\_\_\_\_  
(Initial) 4. The Prime Contractor has and/or will establish delivery schedules that will encourage participation of small and minority business, and women’s business enterprises.
  
- \_\_\_\_\_  
(Initial) 5. The Prime Contractor has and/or will use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
  
- \_\_\_\_\_  
(Initial) 6. I understand that if the Prime Contractor fails to submit the documentation required in Part C, Section 3C.2. of these bid documents as attachments to this Affidavit of Compliance, that the Prime Contractor’s bid will be considered non-responsive.
  
- \_\_\_\_\_  
(Initial) 7. I affirm that all the documentation attached to this Affidavit of Compliance reflect true and accurate records that have not in any way been altered.

\_\_\_\_\_ 8. I understand that, should the Prime Contractor be the awarded the contract that  
(Initial) this affidavit will continue to be considered binding for the duration of the  
project.

\_\_\_\_\_ 9. I understand that false statements on this Affidavit of Compliance may result  
(Initial) in criminal prosecution for a felony of the third degree as provide for in  
§92.525(3), Florida Statutes.

**I swear and affirm** that the above and foregoing representations are true and correct to  
the best of my information, knowledge, and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Official Title